



JOB TITLE: Survey Technician/Field Crew Chief

JOB LOCATION: Allen, TX (Office and Field)

REQUIREMENTS:

Education/Training: High School Diploma or GED required; Post high school training or education a plus.

Experience: 2-3+ year minimum experience as Field Crew Chief; 5+ years' surveying experience

Registration: CST Certification a plus

White Hawk Engineering & Design, LLC (White Hawk) has created an environment where our people and technology converge to deliver trustworthy results. Our integrated solutions improve and connect communities, and our people make it possible. Our most valuable asset is you, and we offer an environment where you can learn, grow, and enjoy life. White Hawk delivers engineering, engagement, environmental, and land surveying services focused primarily on transportation design.

JOB DESCRIPTION:

Established Civil Engineering and Surveying firm is seeking a Survey Technician/Field Crew Chief with experience collecting topographical data, performing property surveys, establishing survey control, and performing construction layouts.

ARE YOUR PASSIONS TO:

- Plan, organize, and perform land surveys under the supervision of a RPLS, including:
- Research of existing record information, including record maps, plans, deeds, easements, and right-of-way documents; and maintains field data records, survey project files, and indexing systems.
- Compiling record data to create a working drawing for survey crews and processing field data from the field crews.
- Field supervision of survey crews engaged in making plane and/or geodetic surveys for construction, topographic, boundary, right-of-way, and control survey projects; participates in pre-survey planning meetings with project managers, engineers, and contractor representatives; and instructs and trains survey crew in survey and mapping methods, use of equipment, and field safety procedures.
- Preparing metes and bounds descriptions, parcel maps, boundary maps, deed sketches, and closure sheets.

- Providing survey information for Geographic Information System (GIS) and preparing finished grade sheets, topographic maps, records of survey, corner records, and other survey reports.
- Meeting scheduled milestones in close coordination with project manager and other project staff.
- Implementation of QA/QC process and review of work products.
- Other duties as assigned.

DO YOU HAVE WHAT IT TAKES TO BE ON THE WHITE HAWK TEAM:

- Experience with Autodesk Civil 3D and/or MicroStation/OpenRoad softwares.
- Experience with Microsoft Office programs (Word, Excel, Outlook, Teams, etc.).
- Proficient with data collection using GPS and Robotic Total Station equipment.
- Ability to assist with coordinating and training of crew members.
- Knowledge of safety principles, practices, and equipment related to survey work; enforce safety practices.
- Detail oriented and ability to explain technical concepts to others and provide constructive feedback.
- Strong oral and written communication skills.
- Strong sense of time management and ability to prioritize and manage tasks on concurrent assignments in a fast-paced environment.
- Ability to work on a team and communicate professionally and in a timely manner. Professional attitude and appearance required.
- Available for occasional overnight travel to project sites.
- Ability to lift and carry up to 50 lbs. and work outside in various terrain and weather conditions. Clean driving record and valid driver's license is required.
- Must pass pre-employment drug screening and background check.

ADDITIONAL INFORMATION:

Employees have access to a wide range of internal and external training and coaching programs. They are rewarded for their achievements through excellent benefits and competitive salaries.

Established in 2010 with the mindset that we can do it better together, White Hawk offers a competitive benefit and compensation package with opportunities for advancement. Our growing firm is looking for dedicated and motivated employees to perform quality designs and grow alongside our senior staff. As a White Hawk employee, you'll receive a comprehensive benefits package (health care, vision, dental, paid time off, etc.). Our benefits include:

- Competitive salary
- Company-paid employee health insurance
- 401K
- In-house mentorship program
- In-house training programs
- Family-friendly environment
- Flexible work arrangements for trained and reliable employees



White Hawk is an EEO employer. We encourage qualified minority, female, veteran, and disabled candidates to apply and be considered for open positions. We do not discriminate against any applicant for employment or employee because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, gender, disability, age, or military status.

Apply via e-mail at WHERecruits@whitehawkmail.com